



THE PROMISE FOUNDATION

For mental health, education and potential realisation

PSEA Safeguarding Risk Levels for Jobs¹

To be completed by Hiring Manager at job description development stage.

Job Title of vacancy: _____ Location: _____

Assessed by: _____ Date: _____

*Requires criminal background check and 'high' level of safeguarding interview questions

** No criminal background check required and low / medium level of safeguarding interview questions to be used.

Job Involves	Yes	No
Lone working, direct contact with vulnerable adults ¹ and / or children	*	
Work at Director level or higher	*	
Purely office based (incidental to no contact with vulnerable adults or children and no unsupervised travel) – contact with vulnerable adults ² and/or children would not be a regular occurrence (once a week or more) in the role	**	
Work involves providing or delivering services to vulnerable adults or children creating regular or unsupervised direct or indirect contact, such as work in; <ul style="list-style-type: none"> • Health Centres, Education, Camps, Home Support Visits • Hygiene, • Psychosocial Support Services, • Advice & information provision, • Distribution, • Cash Transfers • Research • Graduation Programmes 	*	
Access and authority to disperse resources overseas directly to beneficiaries	*	
International posting	*	

Signed: Date:.....
Director, The Promise Foundation .

¹ Developed by Concern Worldwide for Concern Worldwide Jobs

² An adult at risk means a person, who has attained the age of 18 years who is unable to take care of himself or herself, or is unable to protect him or herself from abuse or harm.